# Watercrest Community Association, Inc Officers/Board of Directors Areas of Focus 2025

## **Bill Isenstein, President**

- Board Member
- Establishes Agenda for Board meetings
- Signatory on all Legal Documents/Contracts
- Back up check authorizer on Vantaca System
- Liaison with Sunstate Property Management
- Liaison with Artistree & Landscape Committee
- Liaison with Legal Counsel

### John De Young, Vice President

- Board Member
- Back up check authorizer on Vantaca System
- Back up signatory on legal documents / contracts
- Gates/RFID Community Contact
- Liaison with Precision Gate
- Technical Support (Internet, Printer, Projector, Phones, Security, Gym TVs, etc.)

### Mark Bedard, Treasurer

- Board Member
- Routine Treasurer Reporting at Board meeting
- Main Check authorizer on Vantaca System
- Back up signatory on legal documents / contracts
- Oversight of Monthly Financials, Accounts Receivables, Accounts Payable via Sunstate
- Ensures Posting of Financials and supporting documents on website
- Reserve Study lead
- Budget Planning and Oversight
- CPA Liaison

## Michael Sale, Secretary

- Board Member
- Board meeting minute oversight, (review, final draft & distribution prior to meetings)
- Posting of official meeting notices/activities calendars at mailbox bulletin board
- Monthly Newsletter E Blast and Posting
- Special Communications E Blast and Posting
- Signs all corporate documents and transactional documents requiring secretary signature
- Welcome Committee Lead and Liaison

## Patrick Dyer

- Board member
- Project Management Lead with assistance from other Board members
- Maintenance Oversight Lead (Pool, Pool Heaters, Pool Pumps, Ponds, A/C, Lights, Irrigation Pumps, Sewers, etc.)
- Gates and RFID Backup

## Janet Slavin

- Board Member
- Insurance Procurement & Renewal
- Insurance Broker Liaison
- Legal Input / Advice
- Back-up Legal liaison
- Activities Committee Liaison
- Community Wide Standards Liaison

## Mark Brettin

- Board Member
- Project Management Lead with Assistance from other Board members
- Maintenance Oversight Lead (Pool, Pool Heaters, Pool Pumps, Ponds, A/C, Lights, Irrigation Pumps, Sewers, etc.
- Gate and Technical Back Up
- Architectural Review Committee Liaison